



REQUEST FOR SOLE SOURCE

Darci Frank / Curriculum and Instruction  
Name of Department Head Dept./Division

Subject: Sole Source Request for the Purchase Of: Panorama Platform

REQUESTED SUPPLIER: Panorama

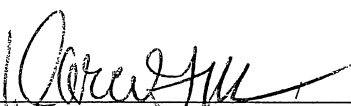
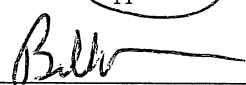
REQUISITION NUMBER: 0802223030 COST ESTIMATE: \$123,530.25

Sole source purchases are defined as clearly and legitimately limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and cost effective feature requirement. The use of sole source purchases shall be limited only to those specific instances which are totally justified to satisfy compatibility or technical performance needs.

STATEMENT OF NEED:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the District. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Refer to the attached sole source justification as prepared by our department, to the attached review of available products/services and to my completed Purchase Requisition.

|  |  |
|--|--|
| Requestor  | Department Head  |
| <br><u>7/13/22</u><br>Signature of Requestor Date | <input checked="" type="radio"/> Approved <input type="radio"/> Rejected<br><br><u>7/13/22</u><br>Signature of Dept. Head Date |

Attachments: Contract  
Copy of Excluded Parties List System Result

PROFESSIONAL SERVICES PROCURMENT DOCUMENTATION

SOLE SOURCE or INFORMAL COMPETITIVE REVIEW

Requisition Item: Panorama

Requisition Number: 0802223030

Prior Purchase Order Number (if item had been approved previously): \_\_\_\_\_

Federal Program name: ESSF RIF Elementary and Secondary School Relief

1. Please describe the item and its function and how it is aligned with the goals and objectives of this Federal program.

**The Panorama Survey Platform-**

Promotes positive school climate by collecting valid and reliable feedback about a variety of topics including belonging and teacher-student relationships to engagement and school safety in four key areas:

- Student Voice
- School Climate
- Teacher/Staff Voice
- Parent/Community Engagement

2. This is a sole source\* because:

- sole provider (must provide documentation)
  - of a licensed or patented good or service
  - of factory-authorized warranty service
  - authorized by awarding agency such as OSPI or US Department of Education
  - sole response to RFP
  - emergency situation (fire, extreme weather, etc. Superintendent's determination required)

3. What necessary features does this vendor provide which are not available from other vendors? Please be specific.

- Research backed surveys
- Allows the district to monitor response rates in real time
- Surveys translated into more than 30 languages
- Can view survey results at a glance
- Provides nationally normed data
- Disaggregates data by subgroups
- Provides free response analytics that organize open-ended text responses into interactive visuals
- Provides information to school teams that allows for the creation of individual student supports in a user-friendly platform
- Provides a "Playbook" of strategies to strengthen classroom and building climate/culture
- Provides individual account support and professional development for all users

4. What steps were taken to verify that these features are not available elsewhere?

| Tool                  | Evidence-Based | Grade Levels   | Language                                 | Target Skill  | Frequency                      | Raters                       | Length/Items (per child)   | Alignment   |
|-----------------------|----------------|--|--|---|--------------------------------|------------------------------|--|---|
| <u>DESSA</u>          | Yes            | K-12   | English<br>Spanish                       | Self-Awareness<br>Self-Management<br>Social Awareness<br>Relationship Skills<br>Goal-Directed Bx<br>Personal<br>Responsibility<br>Decision Making<br>Optimistic Thinking  | Fall, Winter, Spring           | Teacher<br>Parent            | 1 minute<br><br>8 items  | CASEL<br><br>Includes intervention suggestions through DESSA SEL platform   |
| <u>BIMAS-2</u>        | Yes            | PreK-12  | English<br>Spanish                       | Conduct<br>Negative Affect<br>Cognitive/Attention<br>Social<br>Academic<br>Functioning  | Repeatable                     | Teacher<br>Student<br>Parent | About 2 minutes<br><br>34 items  | CASEL   |
| <u>SSIS SELb + MH</u> | Yes            | K-12   | English<br>Spanish                       | Internalizing<br>Externalizing<br>Self-Awareness<br>Self-Management<br>Social Awareness<br>Relationship Skills<br>Responsible<br>Decision-Making  | Fall, Winter, Spring           | Teacher<br>Student<br>Parent | About 2 minutes<br><br>30 items  | CASEL   |
| <u>Panorama</u>       | Yes            | K-2-<br>Teacher perception<br>3-12-<br>Student self report | Can be translated into over 30 languages | Classroom/School...<br>Grit<br>Pedagogical<br>Effectiveness<br>Classroom Climate<br>Rigorous<br>Expectations<br>Classroom<br>Engagement<br>Classroom<br>Belonging<br>Teacher/Student<br>Relationships<br>ValuingSubject<br>Matter<br>Mindset<br>Learning Strategies | Fall/Spring/Optional<br>Winter | Teacher/Student/Parent       | K-2- 6 items<br>2-3<br>minute/per<br>student<br><br>50-54 items-<br>30 minutes | CASEL<br>Includes intervention strategies through a student dashboard-<br>Student check in<br>Playbook and toolkits for strategies to address student needs |

A committee of district personnel looked at each of these programs, in addition to Panorama, to determine to what degree the tool met the district goal of gathering information and providing actionable data on school culture and climate in order to improve the student and staff experience at each building.

Other vendors were contacted (please list phone numbers and names, and explain why these were not suitable)

**See above**

\*Sole source: only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation.

Procurements of items for which the District has established a standard by designating a brand or manufacturer or by pre-approving via a testing shall be competitively bid if there is more than one vendor of the item.